

**RESOLUTION NO. 21-131, SERIES 2021**

**RESOLUTION OUTLINING THE PURPOSE & SCOPE, AND REVIEW OF THE  
DISC 2022 PROJECT BY THE COMMISSIONS OF THE CITY OF DAVIS**

WHEREAS, the City of Davis City Council accepted a renewed application for the Davis Innovation and Sustainability Campus (DISC) project in June 2020; and

WHEREAS, the proposed DISC project was considered and recommendations were made by the Open Space and Habitat Commission, the Natural Resources Commission, the Bicycling Transportation and Street Safety Commission, the Recreation and Parks Commission, the Social Services Commission, the Tree Commission, the Finance and Budget Commission, and the Planning Commission prior to a final decision by the City Council; and

WHEREAS, on July 7, 2020, the City Council, after carefully considering the recommendations of the city commissions, staff, and the general public approved the proposed DISC project and referred it to be placed on the ballot for consideration by the City of Davis electorate at the November 3, 2020 election; and

WHEREAS, on November 3, 2020, the electorate of the City of Davis voted to not approve the proposed General Plan land use map amendments that would convert the agricultural land uses to an urban land use designation; and

WHEREAS, on July 7, 2021, the applicants of the DISC project submitted a revised application for a project called DiSC 2022; and

WHEREAS, the applicants for the DiSC 2022 request that the proposed project be processed in a manner that would allow for the City Council to consider the project in a timeline that would allow for possible referral to the June 2022 ballot; and

WHEREAS, the DiSC 2022 project is similar in nature and land uses as the DISC project, but at 102 acres, is approximately half the size of the original project; and

WHEREAS, City Commissions undertook considerable review of the previously proposed project in great detail providing meaningful feedback for City Council consideration; and

WHEREAS, as part of the City Commissions process in reviewing the previously proposed project, the issues have been narrowed and are well understood in evaluating the revised DiSC 2022 proposal; and

WHEREAS, the DiSC 2022 project's most significant alteration is its proposed size; the City Council desires an efficient and timely commission review of the revised project using the prior advisory comments as a baseline for review, in recognition that the commission's time is of value and that the past comments helped in guiding the project review for the commissions.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Davis does hereby approve the attached statement of purpose and scope for commission reviews of the proposal.

PASSED AND ADOPTED by the City Council of the City of Davis on this 7th day of September, 2021, by the following vote:

AYES: Arnold, Carson, Chapman, Frerichs, Partida

NOES: None

Gloria J. Partida  
Mayor

ATTEST:

Zoe S. Mirabile, CMC  
City Clerk

## **DiSC 2022 Commission Review**

### **PURPOSE AND SCOPE**

The DiSC 2022 project, is a revised version of the DISC project that was approved for land use entitlements through the City's legislative entitlement process but failed to be approved by the Davis voters as a Measure J project in the November 2020 election. The original DISC project was 228 total acres that was to be annexed to the City upon approval while the DiSC 2022 project is a reduced total of 118.5 acres. The DiSC 2022 proposed land uses are similar in nature to those included in the DISC project. The Reynolds and Brown property and the City property (commonly known as the Mace 25), both located north of the project site, are not included in the project proposal.

The purpose of having advisory commissions review a proposed project is to generate comments, provide feedback, and ultimately provide advisory recommendations to the City Council relative to the purview of each commission as defined in the resolution that established each commission. The DiSC 2022 project is a scaled-down version of the prior DISC proposal that was previously reviewed by city commissions. As part of the commission review process for DISC, the issues were narrowed and well understood by the time the DISC project was heard by the City Council. Considering the thorough past discussion and time expended by the commissions on project issues that resulted in a compilation of advisory comments that were forwarded to the City Council, coupled with the project being a scaled-down version of the prior proposal, the City Council is seeking for the commissions to use prior comments as a baseline and either reaffirm or modify prior comments as part of the upcoming review. Therefore, the City Council directs each Commission listed below to:

- 1) Have commissioners familiarize themselves with the DiSC 2022 project, specifically as it relates to the purview of the individual commission for which they serve.
- 2) Compare the comments generated from the Commission in 2020 to the proposed project.
- 3) Eliminate those comments that are no longer relevant.
- 4) Add and/or modify any comments as necessary.
- 5) Communicate the final recommendations back to the commission's staff liaison and direct them to forward the recommendations to the Planning staff and ultimately to the City Council.

### **SCHEDULED MEETINGS**

It is anticipated that the following dates / meeting times will be set aside as the date when DiSC 2022 will be placed on the agenda for each affected commission for the purpose of the commissions to provide advisory comments to the City Council consistent with the purpose and scope of review.

October 4, 2021	Open Space and Habitat Commission
October 20, 2021	Recreation and Parks Commission
October 21, 2021	Tree Commission
October 25, 2021	Natural Resources Commission
December 9, 2021	Bicycling, Transportation, and Street Safety Commission
December 13, 2021	Finance and Budget Commission
December 20, 2021	Social Services Commission

**EXPECTATIONS**

The following expectations provide the basis for meetings and collaborative communication among the various commissions being asked to provide feedback and recommendations on the DiSC 2022 project.

**1. Anticipated Number of Meetings and Duration of Project**

A total of approximately seven (7) advisory Commission meetings are anticipated to take place between October and December. Meetings will be held during the regularly scheduled meeting dates for each commission unless otherwise approved by the City Manager. The City Manager retains the authority to modify dates in “Scheduled Meetings” section of this resolution. Affected commissions would be promptly notified if there is a need to change a “Scheduled Meeting” date.

Each commission may choose to establish a subcommittee prior to its “Scheduled Meeting” for the purpose of reviewing the DiSC 2022 proposal, studying the background information on the DISC project, reviewing past commission comments and making recommendations to their commission for consideration on potential edits to prior comments. Commission advisory recommendations on the project will be transmitted to the Commission’s Liaison and will be transmitted to the Community Development Department to ultimately be provided to the Planning Commission and City Council. If the commission finds that it cannot finish its assignment in one meeting, the commission must meet and complete its assignment within 14 days of its Scheduled Meeting.

Each commission’s meeting dates will be published on a project website created specifically for the DiSC 2022 project. The website is already operational and a link to the project website will be provided on the Community Development page of the City’s website. The project website will provide information regarding the proposed project as the public process progresses. Meeting materials will be posted on the project website and be available for public review.

The project is expected to be scheduled for final City Council consideration by February 2022.

**2. Information Sharing**

Relevant information plays an important role in the development of informed consent. At the same time, too much information or information of limited relevance can cause

confusion and slow down the process. Where individual members wish to share written or printed information with their commission as a whole, such information should be provided to the Commission liaison at least 72 hours prior to any scheduled meeting to allow for duplication and/or distribution by staff to other commissioners and posted for the general public prior to the meeting.

**3. Communications and the Brown Act**

All Commission member questions, comments, and other correspondence should be directed to City staff. Electronic communications shall be guided by the same general protocols for communication, problem solving and negotiation that are followed when the group is in general face-to-face or virtual commission meeting sessions. All email correspondence shall be directed through the City staff at least 24 hours in advance of meetings if possible. Compliance with the Brown Act also requires that members of the Commission refrain from commenting about the group's activities on social media.

**4. Participation and Observation by Members of the Public**

All Commission meetings are open to the public and all observers are welcome. Members of the public will have an opportunity to address each Commission during each meeting for a period of time established by the Chair but not to exceed three minutes for an individual or five minutes for an attending group of five or more that wish to cede their time to an individual speaker who will represent the attending group. Members of the public are encouraged to submit written materials in advance of the meetings via the City staff.

**5. Relationship to Staff and Consultants**

Each Commission has an assigned liaison. Staff and liaisons will provide written and verbal information to the commission, and respond to questions whenever possible.

Specific legal issues shall be directed through City staff for a response from the City Attorney, as needed.

**6. Relationship to Planning Commission and City Council**

Information and recommendations from the various commissions will be documented and reported to the Planning Commission and City Council in writing and/or graphic form. Recommendations from each commission will include an explanation for all decisions. The Planning Commission and City Council will review the recommendations, and the City Council will retain ultimate decision-making authority for all project decisions leading to a decision of whether to place the proposal on a ballot for consideration of the electorate pursuant to Measure J/R/D. The Planning Commission will review, amend, and supplement the work of the Commissions to create the draft entitlements, and CEQA public review. The City Council will review and amend the draft plans before certifying the CEQA document and approving the land use applications if approval is the ultimate decision of the City Council.